



**\*\*\* SPECIAL NOTICE \*\*\***

**Because of the COVID-19 emergency, this meeting will be a virtual meeting. Trustees and members of the public may fully participate from their own locations.**

## **Notice of Public Meeting**

### **Health Professions Education Foundation Board of Trustees**

**Date:**

January 13, 2021  
10:00 a.m. - 2:00 p.m.

**Meeting Access:**

[WebEx Webinar Link](#)

**Conference Line (844) 621-3956 Information Access Code: 145 886 4969**

#### **Trustees of the Board**

Nuriel Moghavem, MD, **President**; Aaron J. Byzak; Jennie Carreon de Lacey; Cynthia J. Cotharn, MD; Alexander Ding, MD; Audrey Dow; Dev GnanaDev, MD; Randy Hawkins, MD; William C. Hendry; Shaheen E. Lakhan, MD

#### **Ex-Officio Members**

Jasmeet Bains, MD

#### **OSHPD Director**

Elizabeth Landsberg

#### **Executive Director of the Foundation**

Caryn Rizell, Acting Executive Director

## AGENDA

1. Call to Order  
Nuriel Moghavem, MD
2. Roll Call  
Facilitator: Charise Frisch, Executive Assistant
3. Welcome  
Nuriel Moghavem, MD
4. OSHPD Director's Report  
Elizabeth Landsberg
5. Executive Director's Report  
Caryn Rizell
6. [Approval of the Minutes of the November 4, 2020 Meeting](#)  
Facilitator: Nuriel Moghavem, MD
7. Finance Committee Report  
Facilitators: Dr. Alexander Ding and William Hendry  
Finance Committee will report on their activities, including a financial audit update
8. Discussion and Approval of HPEF Bylaws Proposed Changes  
Facilitators: Audrey Dow  
Bylaws Committee will present proposed changes to the HPEF Bylaws.
9. [Presentation on HPEF Retention Survey Results](#)  
Facilitator: Phil Morris, Research Scientist III, OSHPD  
Presentation and discussion on the findings from the most recent retention survey.
10. Presentation on Mental Health Workforce in Rural California  
Facilitator: Le Ondra Clark Harvey, PhD, Chief Executive Officer, California Council of Behavioral Health Agencies
11. Review and Approval of Advisory Committee Applicants  
Facilitator: Nuriel Moghavem, MD  
Discuss Advisory Committee applicants and decide on new Advisory Committee members

12. HPEF Board of Trustees Strategic Planning Update  
Facilitators: Nuriel Moghavem, MD, and Maura Harrington, Center for Nonprofit Management  
Discussion on strategic planning activities and next steps.
13. Directors and Officers (D&O) Insurance Update  
Facilitator: Nuriel Moghavem, MD  
Update on purchasing D&O insurance
14. HPEF Executive Director and Outreach Director Search Update  
Facilitator: Nuriel Moghavem, MD  
Update on search to fill Executive Director and Outreach Director positions
15. Agenda Items for the Next Board Meeting  
Facilitator: Nuriel Moghavem, MD
16. General Public Comment  
Facilitator: Nuriel Moghavem, MD
17. Adjournment  
Nuriel Moghavem, MD

**NOTE**

Action may be taken on any item on the agenda. Every effort will be made to address each agenda item as listed. However, the agenda order is tentative and subject to change without prior notice. The agenda is posted online at <https://oshpd.ca.gov/public-meetings/>.

Contact Charise Frisch at least five working days before this meeting to request a disability-related accommodation or modification to attend or participate in the meeting, at (916) 326-3640 or [Charise.Frisch@oshpd.ca.gov](mailto:Charise.Frisch@oshpd.ca.gov). OSHPD will make every reasonable effort to provide accommodation(s).